

30-Day Notice To Vacate

This is to notify Balfour Beatty Communities that I (we) will vacate quarters at the following address: _____

which is a 2 - 3 – 4 – 5 Bedroom on _____ (date) for the following reason:

The date given above is a DEFINITE VACATING DATE, and Balfour Beatty Communities is hereby authorized to pre-lease the premises to a prospective resident.

I (we) understand that if the premises are not vacated as described above, the applicable provisions of the Lease will apply and I (we) may be responsible for additional rent as well as any loss or damages suffered by Balfour Beatty Communities or by a new resident deprived of possession.

I (we) understand that the giving of this notice does not relieve me (us) of any liability that I (we) may have under (our) Lease agreement.

Print Name: _____
Rank: _____
Social Security Number: _____
Contact Phone Number: _____
Forward Address: _____

Resident(s) Signature: _____

Notice to Vacate Received:
Date: _____
By Leasing Specialist: _____

Pre-Inspection Date: _____ Time: _____
Final Inspection Date: _____ Time: _____

Circle all selected cleaning standards:

SELF CLEAN **

CLEANING TEAM *

RENO/DEMO

* Cleaning team payment must be paid at least **2 days prior** to your final inspection.

** NOTE: carpeted homes must be professionally cleaned **No self clean machines** standards will be accepted.